



INVITATION TO TENDER BASE TRANSCIVER STATION (BTS) PROJECT

1. INTRODUCTION

The Universal Service Provision Fund (USPF) was established by the Federal Government of Nigeria to facilitate the achievement of national policy goals for universal service and universal access to Information and Communication Technologies (ICTs) in rural, un-served and under-served areas in Nigeria.

One of the main programmes of the USPF under the 2013-2017 Strategic Management Plan (SMP) is to fast track the roll-out of BTS and associated infrastructure to expand telecoms services in un-served and underserved areas and communities across the country. Consequently, USPF has provided sufficient funds in the 2016 budget to facilitate the expansion of mobile services to areas/communities currently with insufficient or without any wireless telecommunication service.

2. OBJECTIVES OF THE PROJECT

To partner with existing licensed operating companies and consortiums that will include one or more licensed operating companies to provide Base Transceiver Station (BTS) and associated devices required to extend telephony and broadband services to communities in un-served and underserved areas across the country.

3. SUBSIDY/INCENTIVES

USPF is therefore providing an output based subsidy as incentive to successful bidders to fast track the rollout of the project. In pursuance of this, a one off subsidy on CAPEX shall be provided on the passive and active components of the BTS while an OPEX subsidy shall be provided annually for (1 to 3 years depending on availability of Budget) upon integration and provision of services backed with evidence that the BTS has been carrying traffic for that period under consideration and upon fulfilment of other conditions of BTS Agreement.

4. SCOPE OF WORK

Bidders shall state the type of BTS proposed (conventional or rural) and provide in their financial proposals, a BoQ listing all the items, equipment and other cost elements clearly showing the cost of every item to be deployed at each BTS sites and cost of other ancillary equipment.

The scope of work shall include the following as applicable:

- Land acquisition for BTS infrastructure
- Construction of BTS infrastructure (Shelter, tower, tank, generator, transformer plinths, security post etc)
- Provision of AC/DC Power supply to the BTS
- Provision of cooling systems
- Provision of Active BTS components (TRU's, transmission equipment etc)
- Provision of passive infrastructure for BTS operation (cabling, logistics etc)
- Maintain provision of telecommunications services for at least 5 years at the BTS

5. DELIVERABLES

- Completed BTS site integrated to a licensed telecommunications operators network
- A comprehensive report documenting all the activities, assumptions, site diagrams, and processes leading to the construction and completion of the BTS project including services provided, capacity, estimated coverage area, population covered etc.
- Site documentation, diagrams, GPS coordinates, transmission equipment etc.
- An undertaking agreeing to provide colocation services to other interested users on "fair commercial value" basis
- An undertaking indemnifying the USPF or its approved agents from any fault, injury, loss or damage that may arise from the BTS project or any of its components

6. PROJECT SITE/LOCATIONS

The Project shall be executed in selected locations under the clusters identified by the USPF's Access Gap Studies viz:

S/N	STATE	CLUSTER
1	BORNO	All clusters
2	YOBE	All Clusters
3	FCT	FC -1, FC -2, FC -3
4	KADUNA	All clusters
5	RIVERS	RV -1, RV -2 & RV -3
6	DELTA	DE -1, DE -2 DE -3

Note:

- Bidders are to choose the exact locations of their choice within each cluster
- USPF may provide additional locations for bidders deploying non-conventional BTS solution

7. ELIGIBILITY CRITERIA

As this project is intended to extend mobile coverage to areas currently left un-served, companies eligible to tender for this project **must be**:

- A licensed network operating company.*
OR
- A consortium of licensed companies that includes one or more of the existing network operators.*

A) General Conditions:

All tenders must comply with the requirements of Public Procurement Act, 2007 and interested bidders must submit the following documents:

- Evidence of incorporation with Corporate Affairs Commission. Companies must enclose a Certificate of Incorporation, Certified True Copies (CTC) of Forms of CAC7 and CAC2.
- CTC of Articles and Memorandum of Association of the Company, which must show that the Company has ICT related activities as part of its objectives.
- Three years Tax Clearance certificates (2013, 2014 and 2015).
- Evidence of Value Added Tax (VAT) registration certificate and past remittances.
- Audited accounts for the last 3 years (2013, 2014 & 2015).
- Evidence of filing annual returns for the last three years (2013, 2014 and 2015) with Corporate Affairs Commission.
- Verifiable evidence of financial capacity to undertake the project (annual turnover of at least ₦300,000,000.00 in the last three years).
- A proper understanding of the ICT industry and evidence of similar works done.
- Company profile and organizational structure, including names and resume of key personnel and technical staff with addresses and phone numbers.
- Current Pension Clearance Certificate from PENCOM and evidence of Compliance Certificate with Industrial Training Fund (ITF) Act No. 19 of 2011.
- Evidence of compliance with the Employee's Compensation Act which stipulates a remittance of 1% of the total annual emolument of workers to NSITF
- Evidence of registration on the National Database of Contractors, Consultants and Service providers. Bidders are requested to submit an Interim Registration Report (IRR) issued by Bureau of Public Procurement (BPP) as evidence of compliance with this requirement in line with the provision of Section 5(h) of the PPA, 2007.
- A sworn affidavit that the firm is not bankrupt, in receivership or under liquidation or involved in any litigation which can potentially affect the company's ability to conclusively participate in this project.

B) Specific Conditions:

The Company shall be required to demonstrate the following minimum competencies:

- Experience in installation and configuration of BTS equipment
- Evidence of relevant technical experience with reference to similar projects deployed.
- Evidence showing a proper understanding of deployment of BTS and Tower solutions on commercial basis
- A signed MoU letter between the Company and the licensed mobile operator (where applicable)
- An undertaking to provide free services and maintenance of the BTS for at least 5 years from date of acceptance of the project
- Provide evidence that the Company is duly licensed to undertake installation of Telecommunications and ICT equipment
- Company must have suitably qualified Engineer(s) with current COREN practice certificate, a certified IT specialist with Cisco, MCSE, Oracle or other similar internationally recognized certifications (these staff must be on the Company's PENCOM register evidenced by past remittances)
- An understanding of the ICT industry in Nigeria or worldwide.
- Experience in telecommunications service delivery.
- Evidence of payment of Annual Operating Levy (AOL) to the NCC if applicable

8. BID BOND

All bids above the sum prescribed by the Bureau of Public Procurement (BPP) shall be accompanied by a bid security in an amount not more than 2% of the bid price by a way of a bank guarantee issued by a reputable bank acceptable to USPF in line with Section 26(1) of PPA, 2007.

9. COLLECTION OF TENDER DOCUMENTS

Qualified Companies wishing to respond to this Invitation to Tender must purchase a copy of the Tender Document, which provides more detailed information on the scope and requirements of the project from the Procurement Department, USPF Secretariat. A non-refundable tendering fee of **N50,000.00 (Fifty Thousand Naira)** only per cluster is required to purchase the Tender Document which must be payable to Universal Service Provision Fund through the CBN payment gateway (REMITA) platform. Evidence of payment **MUST** be submitted to the Funding and Subsidy Department, USPF for the Tender Receipt, which must be presented to the procurement department for the tender.

10. METHODS OF SUBMISSION OF BIDS

- Bidders shall submit three (3) copies of the Technical and Financial Bids in separate sealed envelopes with the first copy marked "Original Bid" and the 2nd and 3rd copies marked "Copy of Bid".
- Each Bid Package shall be clearly marked with the following information:
 - Technical Bid 'USPF/TD/BTS/CLUSTER/TECHNICAL/2016' at the top right hand corner.
 - Financial Bid 'USPF/TD/BTS/CLUSTER/FINANCIAL/2016' at the top right hand corner.
 - Bid Bond 'USPF/TD/BTS/CLUSTER/BB/2016'.
 - Name of Bidder on each of the enclosed document.
 - Contact Name, Phone Number and E-Mail Address.
- The bidder shall also prepare one electronic copy of the Technical Bid (in USB flash, in a format readable by Microsoft Word or Adobe Acrobat format).
- A Certified-True-Copy of the tender fee receipt endorsed by Head, Procurement Department **MUST** be submitted in a separate envelope and marked **TF/BTS/2016**.
- Bidders should note that Technical and Financial Bids shall be in two separate sealed envelopes marked clearly and then put in a bigger envelope or box which shall be sealed so that it is not possible to open it without visual evidence of such tampering. **COMBINING TECHNICAL AND FINANCIAL BIDS IN THE SAME ENVELOPE WOULD LEAD TO AUTOMATIC DISQUALIFICATION.**
- USPF will assume no responsibility for the content of tamper evident bids or for non-compliance with the above instruction.
- Submissions may be subject to verification from relevant authorities. Fake documents and/or false declaration may be forwarded to relevant prosecution authorities.

All tender documents MUST reach the office of the undersigned on or before Tuesday, June 28, 2016 by 11.00 am. **(KINDLY NOTE THAT BIDS WILL BE OPENED IMMEDIATELY ON THE SAME DAY BY 11:00 AM).**

The Secretary
Universal Service Provision Fund
Nigerian Communications Commission
Plot 423 Aguiyi Ironsi Street, Maitama - Abuja

11. DISCLAIMER

- Submissions after the date and time specified above shall be rejected.
- All cost incurred by bidders in response to this advert or enquiries shall be borne by such bidders and not the USPF
- USPF is not bound to shortlist any bidder, and reserves the right to annul the bidding process at any time without incurring any liabilities or proffering any reasons for the annulment.
- This advertisement is published for information purposes, and should not be construed as a commitment or obligation on the part of the USPF to award contract.

For further clarification on the advertisement, please email:
uspfprocurement@ncc.gov.ng

Signed : **Management,**
Universal Service Provision Fund